

Dear Brophy Parents,

Brophy College Preparatory is once again very pleased to offer contracted bus service through Laidlaw Educational Services for our student bodies. This service provides reliable, convenient and inexpensive transportation to and from Brophy every school day. Our program currently services Cave Creek, Carefree, North Scottsdale, North Phoenix and Paradise Valley. Next year, we hope to incorporate as many of the outlying communities as possible. Our targets for the upcoming year are the Chandler, Ahwatukee and Tempe regions as well as the Northwest Valley.

Currently our program offers two routes to service our communities. The first departs from the corner of 114<sup>th</sup> Street and Shea, travels along Shea stopping at 74<sup>th</sup> Street and at Tatum Boulevard before traveling south to the Franciscan Renewal Center on Lincoln Drive for its final stop. The second bus route departs from the Basha's parking lot on Tom Darlington Road in Carefree. It will travel south and stop at the intersection of Pinnacle Peak Road and Scottsdale Road before continuing to Greenway Road. The bus will then travel west on Greenway stopping at 64<sup>th</sup> Street before traveling on to Brophy. The busses arrive at Brophy between 7:40 a.m. and 7:50 a.m. This year's bus departed Brophy at 3:30 p.m.

I include these descriptions simply to give you an idea about the routes we have used in the past. Your demand, your location and Laidlaw will determine final routes both existing and proposed.

Our program is designed to serve all Brophy and Xavier families. Therefore, if your family includes a young woman who attends or will attend Xavier College Preparatory, please know that the service is intended for her use as well.

Laidlaw is requesting that Brophy commit to a minimum number of students to participate in this program for the upcoming school year. Accordingly, I am writing you this letter to determine whether or not you would take advantage of this opportunity.

Each family who elects to participate in this program will be required to enter into a contract with Brophy (enclosed), which contains the following terms:

- A ten-month service contract.
- A fee of \$95.00 per month per student.
- Payment is due on or before the first of every month by check payable to Brophy Prep or by credit card (MasterCard or Visa) to the Business Office.
- If payment of a monthly installment is more than ten days late, then your credit card will be charged the \$95.00 monthly fee, plus a \$10.00 late fee.
- Cancellation of your transportation contract is subject to approval by Brophy Prep. Because of the requirement to guarantee a minimum number of riders, cancellation of your contract will only be permitted if you substitute another student to take the place of your child on the bus.
- Finally, you agree to hold Brophy harmless from any claims arising out of or related to transportation provide by Laidlaw.

Your prompt response will allow us to finalize our contract with Laidlaw. Please understand that this service will be provided on a **FIRST-COME, FIRST-SERVED BASIS ONLY** and that Laidlaw will make the final determination regarding bus routes, the number of stops, their times, and their locations. We hope to but cannot guarantee that every student who tenders a contract and the required initial one-month deposit will receive transportation from Laidlaw next year.

After processing all of the completed packets (registration, transportation contract, credit card authorization form, and \$95 deposit per child), specific details regarding bus stop locations and departure times will be mailed to each registered family. It is at this time that your child's/children's seat(s) will become secure. Again, **THIS OFFER WILL BE AVAILABLE ON A FIRST-COME, FIRST-SERVED BASIS. IT IS CRITICAL THAT YOU RESPOND AS QUICKLY AS POSSIBLE TO RESERVE A SEAT FOR YOUR CHILD/CHILDREN.**

Please mail your child's/children's registration information, transportation contract, credit card authorization form and deposit to:

Brophy College Preparatory  
Bus Transportation Program  
4701 North Central Avenue  
Phoenix, Arizona 85012

If you have any questions regarding this opportunity or the enclosed information, please contact me at (602) 264-5291 x.6244, or via e-mail at [jbopp@brophyprep.org](mailto:jbopp@brophyprep.org).

Sincerely,

James L. Bopp  
Dean of Students

# Brophy College Preparatory Bus Registration

Student's Name \_\_\_\_\_  
Address \_\_\_\_\_  
School \_\_\_\_\_ Class \_\_\_\_\_

Father's Name \_\_\_\_\_  
Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Mother's Name \_\_\_\_\_  
Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_

**Parent Responsible  
for Payment of Fees:** \_\_\_\_\_

*Medical Information:*  
*Special Medication/Allergies* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Emergency Contact:*  
*Name* \_\_\_\_\_ *Relationship* \_\_\_\_\_  
*Work Phone* \_\_\_\_\_  
*Home Phone* \_\_\_\_\_  
*Cell Phone* \_\_\_\_\_

**ONLY COMPLETED REGISTRATION PACKETS WILL BE PROCESSED.**  
**A completed registration packet must include:**

1. A check in the amount of \$95.00 per student. This payment will cover your child's first month's fees.
2. A completed bus registration form.
3. A completed transportation contract.
4. A completed credit card authorization form.

THIS BUSING PROGRAM IS ORGANIZED ON A FIRST COME FIRST SERVE BASIS.  
A completed registration packet does not guarantee you a seat on a bus.

**Please provide the following information.**

**Major cross streets nearest the student's home:** \_\_\_\_\_

**Alternate major cross streets nearest the student's home:** \_\_\_\_\_

**Zip Code of student's home:** \_\_\_\_\_

## TRANSPORTATION AGREEMENT

\_\_\_\_\_, (“Parent”) and Brophy College Preparatory hereby agree as follows:

1. Parent is the parent or legal guardian of the following students of Brophy College Preparatory (“Brophy”) and Xavier College Preparatory:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Parent agrees to pay Brophy \$95.00 per month for each and every month of the ten month school term.

4. Parent will pay the \$95.00 per month fee by check made payable to Brophy College Preparatory or by credit card.

5. Parent will also execute and approve the attached credit card authorization which will allow Brophy to charge the Parent’s credit card for monthly installments of \$95.00 up to a total of \$1,050.00 (transportation cost for the total term plus allowance for late fees).

6. Together with this contract Parent tenders a \$95.00 deposit to Brophy.

7. Parent nevertheless understands that the tender of this agreement is not effective or binding upon Brophy and that Brophy does not control a determination of the school bus routes nor does Brophy provide the transportation services.

8. Transportation will be provided by Laidlaw Education Services (“Laidlaw”) which will have sole responsibility for determining the school bus routes, operating and maintaining the school buses, employing the drivers, and taking all other steps which are necessarily related to providing transportation services to Brophy students under this agreement.

9. In the event that Laidlaw in its sole discretion determines that it is not feasible to offer transportation to the child(ren) of Parent, Brophy will promptly advise Parent and refund to Parent the \$95.00 deposit.

10. Cancellation of this agreement is subject to approval by Brophy and will generally only be permitted if Parent identifies another Brophy student(s) to take the place of Parent's child.

11. Parent agrees to hold Brophy harmless from any and all damages or claims which may relate to or arise out of this contract or to the transportation services to be provided by Laidlaw, but this agreement shall not release Brophy from liability for its own gross negligence.

12. Payments of the monthly \$95.00 fee are due on the first day of each month during the school year. If payment is more than ten days late, Parent authorizes Brophy to charge Parent's credit card in the sum of \$95.00 plus an additional \$10.00 late fee.

By: \_\_\_\_\_  
Parent

\_\_\_\_\_  
Date

#### Credit Card Authorization

Should I not pay Brophy \$95 on the first of each month for transportation services for my child, I authorize Brophy College Preparatory to charge \$95 per month to my credit card account below on the first day of each month of the ten months of the school year for transportation services.

Type of credit card: \_\_\_\_\_  
(Mastercard or Visa)

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_